



common
ground

QUEENSLAND
ending homelessness

A VENUE WITH
A DIFFERENCE

FUNCTION ROOM HIRE

15 HOPE STREET SOUTH BRISBANE | PHONE (07) 3370 8320 | EMAIL functions@commongroundqld.org.au



Kurilpa Room

This light filled spacious room located on the 1st floor can be configured to cater for board meetings, seminars and workshops. The Kurilpa room also offers a spacious breakout balcony.

Room hire includes:

- Room set up as required
- Data projector (VGA)
- Whiteboard (markers are not provided)
- Water glasses and table water
- Flipchart stand (paper not provided)
- Access to the breakout area
- Wi-Fi

Room Hire Times: (All hire times include 30 minutes either side for your room set up and guest arrival).

- Full Day Hire: 8 hours
- Half Day Hire: 4 hours
- Evening Hire Kurilpa Room: 6 hours



Prices to June 2018	Monday – Friday Full Day	Saturday - Sunday Full Day	Monday - Friday Half Day	Saturday - Sunday Half Day	Monday - Thursday Evening	Friday - Sunday Evening
Standard rate	\$400 plus GST	\$480 plus GST	\$250 plus GST	\$300 plus GST	\$400 plus GST	\$400 plus GST
Additional hours rate	\$50/hour plus GST	\$60/hour plus GST	\$50/hour plus GST	\$60/hour plus GST	\$50/hour plus GST	\$50/hour plus GST
Not for Profit rate	\$320 plus GST	\$380 plus GST	\$200 plus GST	\$240 plus GST	\$320 plus GST	\$320 plus GST
Not for Profit additional hours rate	\$40/hour plus GST	\$50/hour plus GST	\$40/hour plus GST	\$50/hour plus GST	\$40/hour plus GST	\$40/hour plus GST



Gambaro Room

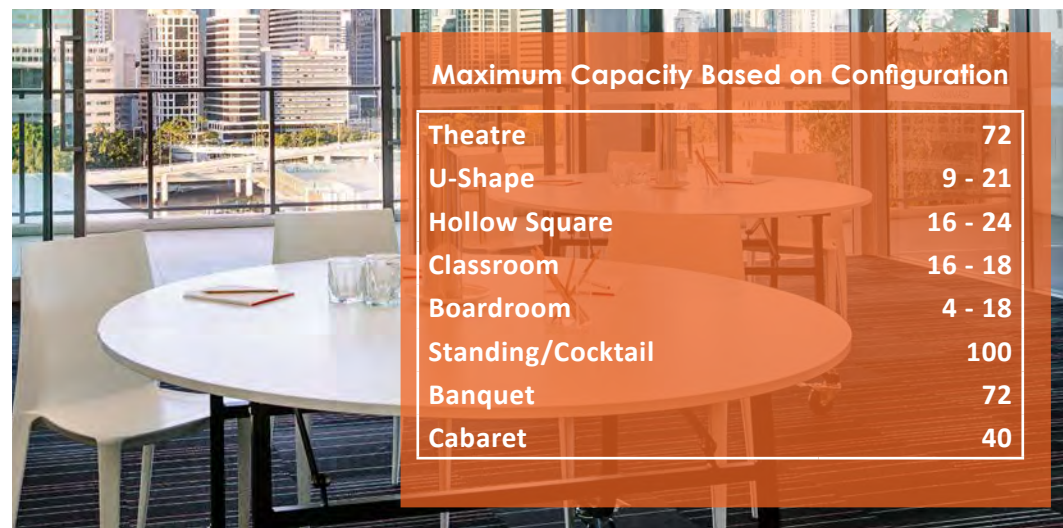
The magnificent Gambaro room located on the 13th floor lends itself perfectly to sophisticated dining or exclusive functions and conferences. The impressive rooftop balcony provides spectacular views of the Brisbane River and CBD skyline.

Room hire includes:

- Room set up as required
- Data projector (VGA or HDMI ports)
- Lectern and microphone
- Whiteboard (markers are not provided)
- Water glasses and table water
- Flipchart stand (paper are not provided)
- Access to the breakout area
- Wi-Fi

Room Hire Times: (All hire times include 30 minutes either side for your room set up and guest arrival).

- Full Day Hire: 8 hours
- Half Day Hire: 4 hours
- Evening Hire Gambaro: 6 hours, latest vacate time is midnight



Maximum Capacity Based on Configuration

Theatre	72
U-Shape	9 - 21
Hollow Square	16 - 24
Classroom	16 - 18
Boardroom	4 - 18
Standing/Cocktail	100
Banquet	72
Cabaret	40

Prices to June 2018	Monday – Friday Full Day	Saturday - Sunday Full Day	Monday - Friday Half Day	Saturday - Sunday Half Day	Monday - Thursday Evening	Friday - Sunday Evening
Standard rate	\$600 plus GST	\$720 plus GST	\$350 plus GST	\$450 plus GST	\$600 plus GST	\$1,000 plus GST
Additional hours rate	\$75/hour plus GST	\$90/hour plus GST	\$75/hour plus GST	\$90/hour plus GST	\$75/hour plus GST	\$90/hour plus GST
Not for Profit rate	\$480 plus GST	\$570 plus GST	\$280 plus GST	\$360 plus GST	\$480 plus GST	\$800 plus GST
Not for Profit additional hours rate	\$60/hour plus GST	\$72/hour plus GST	\$60/hour plus GST	\$72/hour plus GST	\$60/hour plus GST	\$72/hour plus GST



Food & Beverage

Tea and Coffee

A tea and coffee station can be provided.

Half Day

\$3.00 plus GST per person

Full Day

\$4.00 plus GST per person.

Full day is refreshed throughout the day.

Catering

Catering is arranged by the host/organiser of the function. You are welcome to use any caterer of your choice.

A list of some local caterers who have delivered to the building in the past is available.

Additional Crockery

Additional crockery and cutlery for catering can be provided. A quote can be obtained on request.

Kitchen Usage

The commercial kitchen is available for use by your caterer when you hire the Gambaro Room. Please discuss your requirements with us.

Food Storage

Both rooms offer refrigeration for the storage of your catering.



Catering For Your Event

Common Ground Queensland does not have in-house catering however we are happy to provide you with contact details for caterers who are familiar with our building.



Phone: (07) 3852 6644
Email: chris@garnishescatering.com.au
Website: www.garnishescatering.com.au



Phone: (07) 3844 7810
Email: catering@winendinem.com
Website: www.winendinem.com



Phone: (07) 3844 1909
Email: admin@lettuceeat.com.au
Website: www.lettuceeat.com.au



Phone: (07) 3392 1132
Email: info@abfabcatering.com.au
Website: www.abfabcatering.com.au



Phone: 0437 972 472
Email: roly.doyle@micahprojects.org.au
Website: hopestreetcafe.com.au

Phone: (07) 3857 6631
Email: events@austcatering.com.au
Website: austcatering.com.au



Phone: (07) 3395 3322
Email: admin@carbonbasecatering.com
Website: www.carbonbasecatering.com



Phone: (07) 3260 7414
Website: www.espressoTRAINcatering.com.au

Getting to Brisbane Common Ground

Brisbane Common Ground is located at 15 Hope Street, South Brisbane. We are a 5-10 minute walk from the Cultural Centre Busway Station and South Brisbane Station.

By Bus

Cultural Centre Busway Station in Melbourne Street.

By Train

South Brisbane Station, corner of Melbourne and Grey Street.

By CityCat and Ferry

The CityCat and City Ferry terminals are located at South Bank 1 CityCat terminal.

By Foot

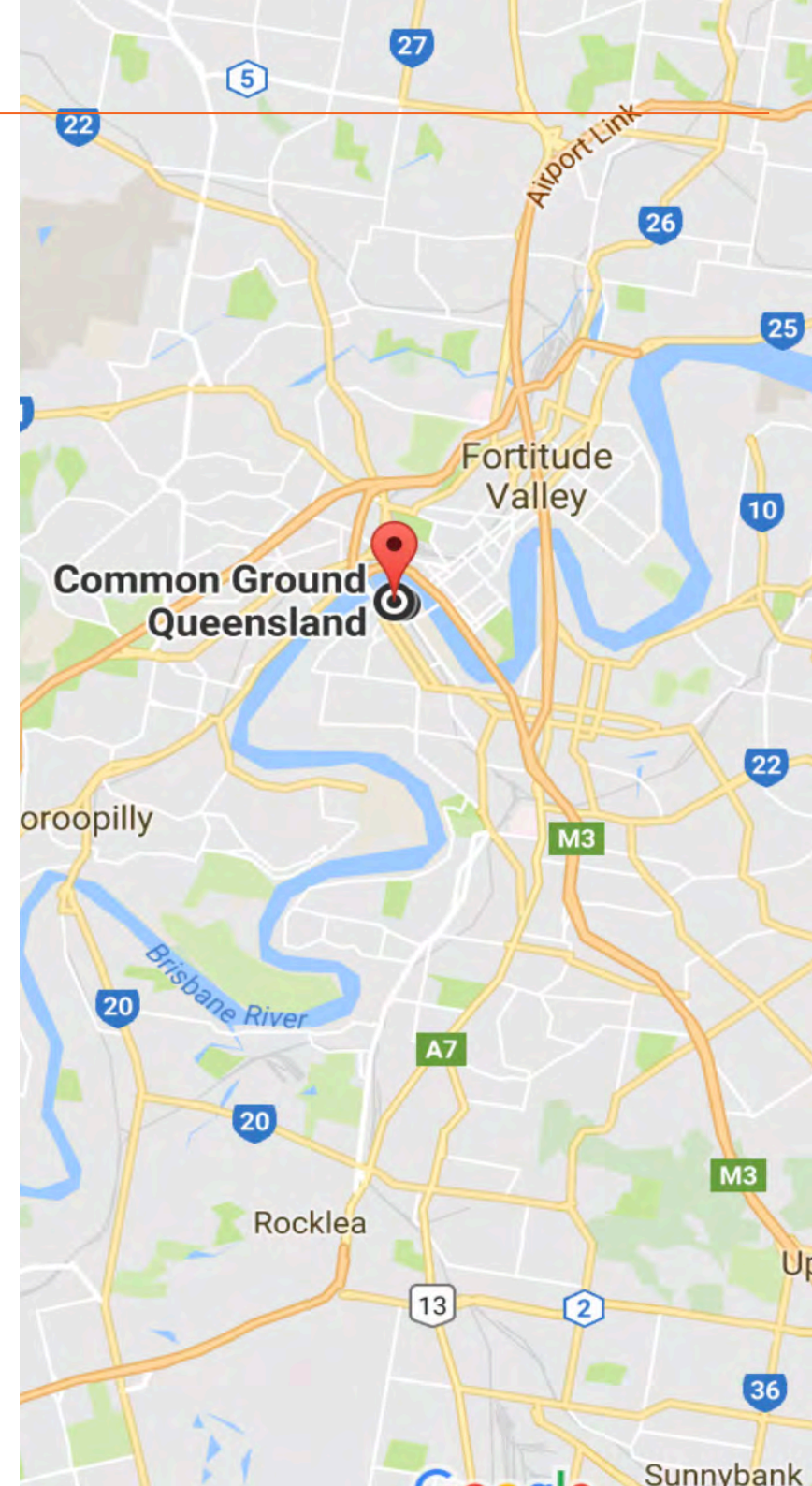
Brisbane Common Ground is a short walk from Brisbane's CBD via Victoria Bridge, Kurilpa Bridge or the William Jolly (Grey Street) Bridge.

By Car

Undercover paid parking is available at the Cultural Centre in the following locations:

- Queensland Art Gallery
- State Library of Queensland

From here it is a short walk down Stanley Place, take a left on to Montague Road and then left again on to Hope Street.



Terms and Conditions

1. Filling in and submitting a booking form is the only acceptable booking method to book.
2. When considering whether to book a Function Room please take into account the following:
 - The maximum number of people allowed in each Function Room.
 - All functions must conclude by 12.00am.
 - Bookings will be accepted on New Years Eve or the Saturday night of the River fire event. However bookings on these dates will attract a higher rate. Prices for these days are available on application.
 - Booking a Function Room does not provide access to other Common Areas within the building.
3. Booking of Function Rooms carries with it the following obligations which the person making the booking acknowledges and undertakes:
 - That acceptable behaviour will be maintained at all times and that the person making the booking is responsible for the actions of their guests.
 - That at the end of the function guests will leave the Brisbane Common Ground premises promptly and quietly so as not to disturb our tenants or neighbours.
 - That at the end of the function the Function Room will be left in a clean and undamaged condition.
4. A bond is payable 14 (fourteen) days in advance. Bonds are based on the costs of the room.
5. A fee of 20% of the function room fee will be charged if a booked function is cancelled.
6. Any breach of the Terms and Conditions may result in forfeiture of the bond.
7. Common Ground Queensland or its nominated Contractor(s) is empowered to close down a function if any term or condition of the hire agreement is breached.
8. The person who booked the facility will be responsible for the cost of any cleaning, repair of damaged caused, and replacement of any damaged or broken item over and above the bond amount.
9. To the extent permitted by law, the person who booked the facility releases Common Ground Queensland Ltd from all liability, losses and costs that may be suffered in connection with hiring a Function Room. Except to the extent that any liability, losses and costs are a result of any negligent or wilful act or omission of Common Ground Queensland Ltd.
10. Common Ground Queensland Ltd has Public Liability Insurance that covers any incident that may lead to a damages claim and for which Common Ground Queensland Ltd and its staff are deemed responsible. This insurance does not extend to the person who booked the facility for incidents that may be attributed to actions/arrangements taken/made by them. Accordingly, it is recommended that the person who booked the facility have in place insurance to meet this risk exposure.
11. Please submit the completed application form to the Function Team by email: functions@commongroundqld.org.au
12. Submitting an application in accordance with this form signifies that you fully accept the terms and conditions even if the form is not signed.
13. No glass or alcohol is permitted in rooftop garden/BBQ area. This excludes the balcony off the Gambaro Room.
14. A guest list of attendees and run sheet must be provided for security.
15. Common Ground Queensland reserves the right to cancel bookings if function rooms become unavailable due to circumstances beyond our control. In this circumstance, Common Ground Queensland will provide a full refund of any monies paid.

Make a Difference

You can support our efforts to end homelessness in Brisbane by hiring one of our modern function venues for your next meeting, training event, private or corporate function.

Brisbane Common Ground was designed to be utilised by the community, fostering partnership and opportunity. When you make a booking in our Kurilpa Room or Gambaro Room you will have access to everything you need to host a successful event while supporting the provision of homes for people who have suffered from chronic homelessness. You will also provide employment opportunities for our tenants.

Homelessness can affect people from all backgrounds. Read our Tenant stories on our website to understand how your support can help change lives.

